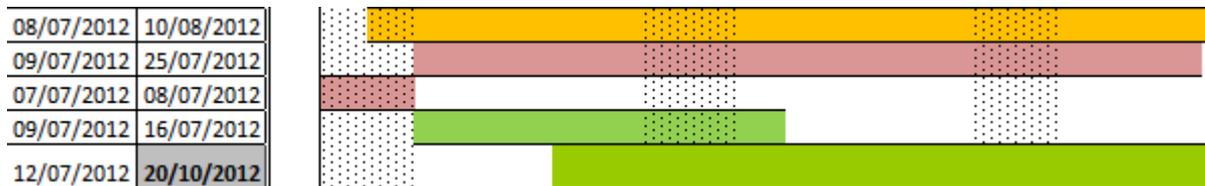


Key features of *Simple Gantt*

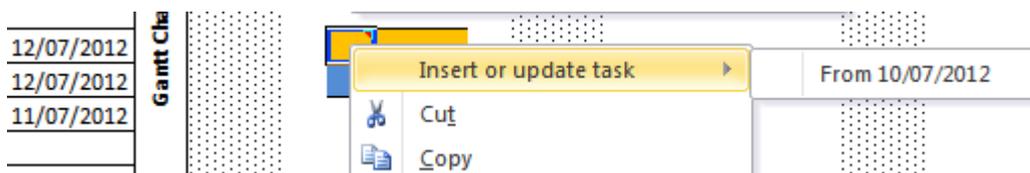
Date bars update automatically

Enter a start date and an End date and watch the date bars populate. THIS is what every excel based Gantt chart should do. If you have to manually update the date bars every time my estimated date changes (In a big project, that could be a lot!) that would get ridiculous. Now you don't have to.



Insert or update tasks from anywhere on Gantt Chart

Right clicking anywhere in the Gantt chart open a form that allows you to add a new task from that date or update an existing task.



Mike	Opening	11/07/2012	12/07/2012
------	---------	------------	------------

Update or Add new task from this date

Task:

Resources:

Start date:

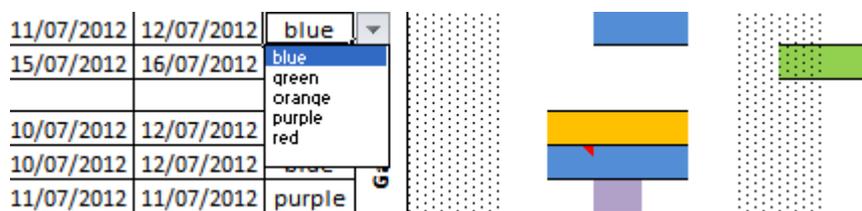
End date:

Colour:

Status:

Change the colour of the bars.

A drop down allows you to choose the colours of the Gantt bars, allowing you to easily colour differentiate different types of tasks. The current options are blue, green, orange, purple and red.



Dependent start dates update automatically to Predecessor end dates.

Select what other task the current task is a predecessor of and if the current tasks start date is before the predecessors End date (impossible in causal relationship), automatically update current to match predecessors End date.

Select predecessors from auto-populated drop down list of all tasks

Pop-up alerts user and provides option to update dependent date.

Not started	19/07/2012	28/07/2012	7	Clean up script	bl
Over Schedule	28/07/2012	31/07/2012	2	Write how to guide	ora

Dependent date (19/07/2012) is earlier

The current task can't start until CLEAN UP SCRIPT finishes on 20/07/2012. Do you want to update the Start date of WRITE HOW TO GUIDE to 20/07/2012?

Predecessor

Think up blog name

Create account online

Write first blog post

Clean up script

Clean up script

Write how to guide

Share online

Complete project

Complete doc

Defect Management & resolu

Another task here

And another

Cell in column H will shade red if the current task date falls before predecessor date. Just click on the shaded red cell and pop-up will activate allowing dates to be updated.

16/07/2012	20/07/2012	5	Write first blog post
19/07/2012	28/07/2012	7	Clean up script
28/07/2012	31/07/2012	2	Write how to guide

Get a Task summary via comments anywhere along date bars

Clicking on any bar in the Gantt chart area automatically creates a comment (click on cell and wait a sec). In this comment you can see all the key information related to that particular task - including number of days since project began/until project ends. So even if you're scrolling across the Gantt chart, you have key information at a click.

Task Name	Resource	Start	End
Set up blog			
Think up blog name	Mike	10/07/2012	25/07/2012
Create account online	Mike	07/07/2012	12/07/2012
Write first blog post	Bob	15/07/2012	16/07/2012
Prepare Excel file			
Clean up script	Mike	10/07/2012	12/07/2012
Write how to guide	Alex	10/07/2012	12/07/2012
Share online	Mike	11/07/2012	11/07/2012
Complete project			

Gantt Chart

The Task: Create account online

Resources: Mike

Duration: 4 weekday(s)

Start date: 07/07/2012 (5 days ago)

End date: 12/07/2012 (0 days ago)

Selected Date: 07/07/2012

The Task: Create account online

Resources: Mike

Duration: 4 weekday(s)

Start date: 07/07/2012 (5 days ago)

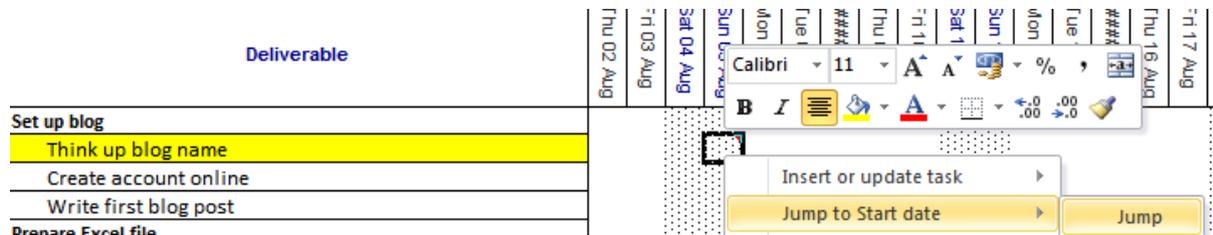
End date: 12/07/2012 (0 days ago)

Selected Date: 07/07/2012

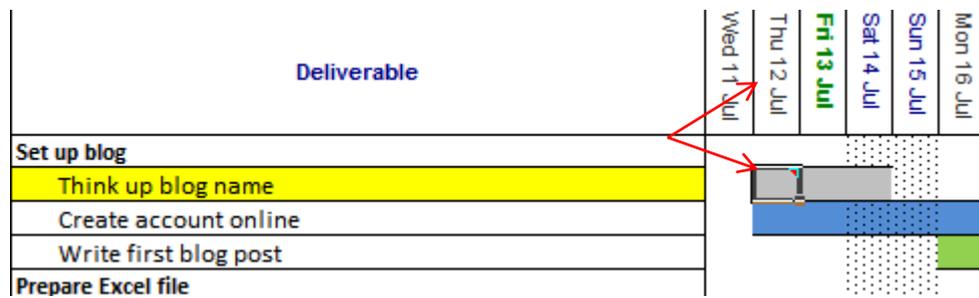
Jump to the Start date for a task from anywhere on Gantt chart.

Dealing with many tasks means we can easily get lost in the Gantt chart. Right clicking anywhere on the Gantt chart and selecting 'Jump to start date' will take you right back to the Start date for that currently selected task. Nice.

Lost



Found



There's a lot more features inside. Useful features like **highlighting the task in yellow when the row is selected**, showing the **current date in Green bold**, **shading weekends** on the Gantt chart for better visibility, **Status font that changes colour as the deadline approaches** and a few more. Check it out at the link above and look for the more detailed how to guide inside the spreadsheet.

Feel free to improve and share.

Created by: itsoneverything.tumblr.com